

<b>Topic:</b>	
<b>Date:</b>	<b>Venue:</b>
<b>Length of session:</b>	
<b>Intended Audience:</b>	
<b>Equipment Required:</b>	
<b>Objectives:</b>	
<b>Expected Learning Outcomes:</b>	
<b>Key Points:</b>	
<b>Evidence Based Practice (e.g. articles, references, handbooks, etc):</b>	
<b>Name of Presenter:</b>	
<b>Signature of Presenter:</b>	
<b>Name of Manager or Educator:</b>	
<b>Signature Manager or Educator:</b>	