

# PDRP Update: Canterbury

## September 2024

Kia ora everyone, and welcome to the September 2024 edition of the PDRP Update.

**Please ensure as many nurses as possible read this update.**

### Annual Practising Certificate: Audits by NCNZ

Many Canterbury and West Coast nurses are being audited by the Nursing Council of NZ currently. Get onto your audit or PDRP as soon as you are notified and discuss with your nurse manager.

Council generally gives 6 weeks for your audit information to be up in Wellington.

Thank you for those who have contacted us for assistance, we appreciate the early notification from you, so we can assist you to complete a portfolio before your NCNZ Audit due date. We prioritise this portfolio assessment, to meet Council's audit expectations. We then notify Council of your successful submission, on your behalf.

PDRP Website Canterbury: is finalised and updated. If you experience any issues, please email us.

### PDRP Handy Hints:

Proficient, Accomplished and Expert levels on PDRP:

ENs and RNs please ensure you have a discussion with your Associate Charge Nurse Manager, or Nurse Manager, that you anticipate completing a portfolio at the above levels. Your nurse lead will be signing off on your practice at this level – so please keep your managers informed, and discussion open, on your practice outcomes, or issues.

**Electronic Portfolios:** when saving down and then emailing the relevant portfolio information to your Nurse Leads for their records, please do the following:

'Burger Menu' (Top right of page) – 'Manage' – 'Export' – 'Just some of my pages' – and click on 'Domain One', 'Domain Two', 'Domain Three', 'Domain 4', 'Expanded Practice' (if completed), 'Nurses Declaration'.

These then sit in your downloads on your computer.

Email these pages to your Nurse Manager, you may choose to save these into a Zip File.

**And a gentle reminder regarding all Portfolios.** Nurses sign a declaration in a portfolio which states *I declare the attached portfolio contains my own work*. That is, it is not copied and pasted from other portfolios or electronic systems.

Portfolios are audited and moderated.

SEPTEMBER 2024

### Te Tiriti o Waitangi

Information for all Nurses.

Please see over →

### ePortfolio Education:

**Step One:** complete on healthLearn: course RGIT003

**Step Two:**

see your Nurse Educator

If no educator, book in via healthLearn, for a face-to-face session in Christchurch CAIT005.

### Nursing Council

### Competencies

Are changing. You are not required to do anything different until you are further informed.

### PDRP Education 2024:

#### Book on healthLearn

PDRP Workshop: for new Applicants  
Developing a Portfolio

PDRP Current Assessor Education  
Day: for Assessors or Resource  
Nurses

PDRP related queries:

[PDRP@CDHB.health.nz](mailto:PDRP@CDHB.health.nz)

Sara Bacon and Yvonne Thorpe:

Office Administrators

Dinesh Lal: PDRP Educator

Jo Greenlees-Rae: Nurse Coordinator

**Clarification:** [Performance Appraisal system; Health NZ Nurses Canterbury, and West Coast:](#)

**All nurses, HCAs and Nurse Practitioners are self-responsible for completing the Success and Development Form for Nurses on MAX.**

Log into your MAX account for information and **complete this process annually and arrange a meeting with your ACNM or CNM.**

PDRP Interim years: This is also where nurses on the Canterbury or West Coast PDRP declare they continue to meet their PDRP level. We audit this information several times a year.

**[Aged Residential Care Education \(PDRP\):](#)**

Rebecca Hayward and Dinesh Lal are providing PDRP education for all interested Aged Residential Care nurses who are members of our programme, to be held at Burwood Hospital Room 2.3b (with easier parking at Burwood!), or via Microsoft Teams. Please Book on healthLearn:

Tuesday	22 <sup>nd</sup> October	1330-1630 hrs
Wednesday	13 <sup>th</sup> November	1300-1630 hrs

**[PDRP Assessors and Resource Nurses:](#)**

Please ensure you are booked into the next 'Current Assessor Training' to hear about the latest updates and in preparation for changes to assessing currently and moving forward into 2025.

It is an expectation you attend yearly Assessor education to maintain your own assessor knowledge in PDRP.

These are held on site at Manawa Christchurch and via Zoom. Please book on healthLearn:

Thursday	19 September	0830-1430 hrs
Tuesday	24 September	0830-1630 hrs

Department of Corrections: your PDRP Annual Refresher via Microsoft Teams will be held Wednesday 23 October. You have already been sent a Calendar invitation by Carmel.

**[PDRP Workshops: for new PDRP applicants completing a portfolio:](#)**

These will be changing next year. There are still places for this year. Book via healthLearn or see your nurse educator for assistance with an ePortfolio.

**[Te Tiriti o Waitangi:](#)**

We continue to find evidence in portfolios which suggests a continuing challenge for nurses regarding the current principles of Te Tiriti o Waitangi and how to apply them in nursing practice. It is important all nurses are aware of this information, prior to any further education forthcoming next year with regards to the Nursing Council's new RN and EN Scopes, Pou and Descriptors which includes an increase in Tiriti information and/or language.

Currently the status quo continues, and nurses will continue to submit PDRP portfolios or complete competence assessments, or Council Audits written to the current EN and RN Scopes, Competencies, and Indicators.

The following is a QR code link to the Ministry of Health pages with relevant information on Te Tiriti o Waitangi new principles.

