




PDRP Advisory Committee Meeting Minutes

Meeting Date: Tuesday, 9th October 2018
Meeting Location: Room 211 - Level 2, 32 Oxford Terrace, Christchurch

Present: Mary Gordon (Chair), Diana Gunn, Becky Hickmott, Sharon Pryor, Di Bos, Kas Beaufill, Karen Webb, Tracey Foster, Richelle Fogarty, Jess, Wolfenden, Julie Hedley, Anna Wright, Wendy Davie, Charmaine Driver, Jeannie Randles, Kelly Robertson, Elly Grant, Kate Hibbert, Jackie Nepia (minutes), Faye Greenwood, Glynis Cumming, Margaret Bigsby

Apologies: Sandra McLean–Cooper, Janette Dallas, Fiona Irving, Val Sandston, Roisine McGarr

Absent: Heather Gray, Lynne Johnson, Debbie O’Donoghue, Sally Braycotton, Margaret McDowell, Julia Anderson, Fiona Holmes, Christine Andrews, Debra Parr, Gene Ruiz, Gwendolynn Johnson

Item #	Progress to Date
Last Minutes	Apologies were accepted and the Minutes of the previous meeting were confirmed.
Partners Updates	Please see Attached  Partners Updates - October.docx
Summary of Operational Meeting	Tracey Foster provided the group with an update from the Operational meeting. Points discussed were: <ul style="list-style-type: none"> • Discussion was had about Terms of Reference for National Coordinator’s. Kelly Robinson (KR) informed the group that only one vote from the organisations approved by Nursing Council is permitted at the National meetings, and therefore all those that voted, votes will be invalid. It was agreed that the group would challenge to change prior to



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	<p>the next meeting as the next review was in two years' time. Mary Gordon (MG) advised that a formal letter would be written to the National Coordinator outlining the issues to be tabled at the next meeting and Mary would sign.</p> <ul style="list-style-type: none"> • Discussions were had about the reference to Cultural Advisors in the National Evidential Framework and how to define this for PDRP. Richelle Fogarty to action with an email to NENZ to clarify. • Discussions were had about nurses undergoing performance management and if their PDRP payments should be ceased. It was agreed that we need to be vigilant at checking practicing certificates as part of the interim appraisal process for any changes to Scope of Practice.

New Business

National PDRP Meeting	Confirmation from Sharon that the meeting will be held on 16 May 2019 in Christchurch.
Advisory Meetings 2019	Jackie to send diary appointments for 2019.

Future Meetings

Date	Venue	Time
26 February 2019	Room 211, Level 2 - 32 Oxford Terrace, Christchurch	1300-1430
11 June 2019	Room 211, Level 2 - 32 Oxford Terrace, Christchurch	1300-1430



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7 October 2019	Room 211, Level 2 - 32 Oxford Terrace, Christchurch	1300-1430
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