




PDRP Advisory Committee Meeting Minutes

Meeting Date: Tuesday, 26 February 2019
Meeting Location: Room 211 - Level 2, 32 Oxford Terrace, Christchurch

Present: Mary Gordon, Becky Hickmott, Fiona Irving, Di Bos, Kas Beaufill, Richelle Fogarty, Jess Wolfenden, Julie Hedley, Anna Wright, Wendy Davie, Jeannie Randles, Kelly Robertson, Elly Grant, Sharon Hann, Fiona Long, Jackie Nepia (minutes), Diana Gunn, Faye Greenwood, Glynis Cumming, Janette Dallas, Margaret Bigsby, Janelle McStay

Apologies: Sharon Pryor, Kate Hibbert, Sarah Tan, Fiona Holmes, Sandra McLean–Cooper, Val Sandston

Absent: Christine Andrews, Debra Parr, Gene Ruiz, Gwendolynn Johnson, Karen Webb, Charmaine Driver, Roisine McGarr, Julie Symons, Nicola Dowling, Julia Anderson

Item #	Progress to Date
Last Minutes	Apologies were accepted and the Minutes of the previous meeting were confirmed.
Partners Updates	Please see Attached  Partners Updates Feb 19.docx
Summary of Operational Meeting	Richelle Fogarty provided the group with an update from the Operational meeting. Points discussed were: <ul style="list-style-type: none"> • Mary Gordon (MG) welcomed Fiona Long – South Canterbury, Sharon Hann – Forte Health and Janelle McStay – EN representative from permanent pod at Hillmorton. • Discussion arose around the non-active PDRP assessors. A report is to be provided to the DON's so they are able to follow up.



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Item #	Progress to Date
	<ul style="list-style-type: none"> Ethnicity & Iwi are to be captured when employed. Mary Gordon (MG) discussed introducing a South Island Health Provider Index Number that shifts with you. MG said consistency for the National Framework is required and that this will be discussed at the National workshop.

New Business

PDRP Online Portfolio	Janette Dallas (JD) advised that Kate Rawlings is putting forward a business case for online portfolios, through Healthlearn which is South Island based. The website is Ko Awatea and the software is E Mahora. The software will include learning records and facility to upload supporting documents, evidence of learning from Healthlearn.
One PDRP	BH advised no further meeting has been held but they are making good progress, down to reconciling the final points/issues.
PDRP Advisory Meeting	The time for the next meeting will be changed to one hour only, 1300-1400hrs.

Future Meetings

Date	Venue	Time
11 June 2019	Room 211, Level 2 - 32 Oxford Terrace, Christchurch	1300-1400
7 October 2019	Room 211, Level 2 - 32 Oxford Terrace, Christchurch	1300-1400