

NETP PROGRAMME GOALS AND REVIEW FORM

NetP RN Name:

Workplace:

Goal Setting Date (Within 3 Months):

Primary Preceptor Name:

Goals Review Date at 6 Months:

Primary Preceptor Name:

Goals Setting Process:

- The goal setting process is an opportunity to review the progress of the NetP Registered Nurse and to discuss practice development and learning needs.
- Please arrange to meet with your preceptor/manager to ensure this process occurs.
- Goals are set at the start of your placement within the first 3 months; and then reviewed and reset at 6 months. They are again reviewed and reset at the time of the performance appraisal at 11 months.
- It is intended that goals are met by the time of each review, for the subsequent round.

Goal Setting: In the first three months of practice the NetP RN will set four comprehensive goals and relate them to one of the four NCNZ domains of nursing.

Six month Goal Review: The previous goals will be reviewed, comments written and goals identified as having been achieved, or not and why. New goals will be developed.

For Goals that have **not** been completed, a plan will be developed outlining how these will be achieved by the time the summative performance appraisal is due.

Performance Appraisal: The previous goals are reviewed, new ones are made, using the 'NetP Performance Review Form'.

Note: The Graduate, Preceptor and Clinical Nurse Manager/Team leader will complete comments on how the registered nurse is progressing in the clinical area, clearly identifying what is going well, and areas of practice for further development.

On Completion of 6 Month Goal Review:

- Graduate Nurse: **Photocopy Goal document when completed and signed by all parties.**
- The original Goal document must be sent to the NetP Administrator Yvonne.Thorpe@cdhb.health.nz by the due date specified in the NetP programme calendar to ensure you meet the pass criteria for the NetP programme.

Originals are held in your Personnel file

Initial Goals Set Within First Three Months of Practice

	What you will Achieve/ Goals	How and When you will Achieve Goal	NZNC Domain goal relates to	Date Achieved
Goal 1				
Goal 2				
Goal 3				
Goal 4				

6 Month Review of Goals

Graduate Comments and Review of Goals - i.e. What went well - what was not achieved and why	Name & Signature	Date
Preceptor Comments	Name & Signature	Date
Charge Nurse Manager/Clinical Coordinator/Team Leader Comments:	Name & Signature	Date

Goal Setting for next 6 Months

	What you will Achieve/ Goals	How and When you will Achieve Goal	NZNC Domain goal relates to	Date Achieved
Goal 1				
Goal 2				
Goal 3				
Goal 4				