



**Nursing Entry to Practice Programme  
Advisory Group Meeting  
Tuesday, 7 August 2018**

**Level 3, Meeting Room 301, Manawa Building, 276 Antigua Street, 1500 – 1600 hrs**

**Present:** Diana Gunn, Jenni Ravenscroft, Jordan Cox, Fiona Davie, Jo Greenlees-Rae, Becky Hickmott, Yvonne Thorpe, Kate Pugh, Anna Bush, Isobel Jamieson, Gail Houston, Kate Taurima

**Apologies:** Brittany Jenkins, Maarie Hutana, Rose Whittle, Pip Crowther, Erica Donovan, Jeannie Randles, Allison Partridge, Anna Richardson

No.	Issue	Action Required	By Whom	By When
	<b>Business Arising</b>			
1.	<b>Previous Minutes</b>	<ul style="list-style-type: none"> <li>Previous minutes were accepted as a true record by the group.</li> </ul>		
	<b>New Business</b>			
2.	<b>Terms of Reference</b>	<ul style="list-style-type: none"> <li>Jo reviewed the terms of reference and shared with the group.</li> <li>Preceptor – extra preceptor required for partnering organisations from either Pegasus, Nurse Maude, or HCNZ. 1x vacancy only. Kate Taurima, Sept 2016 intake, could possibly be a preceptor representative.</li> <li>DEU representative to be included. Invite Sarah Gibbon and Kirsten Erickson</li> <li>PG – include Jacinda King.</li> <li>Joan Taylor covering for Stu Bigwood whilst he is away.</li> </ul>	<ul style="list-style-type: none"> <li>Kate to discuss preceptorship role with manager</li> <li>Yvonne to email Sarah and Kirsten and Jacinda re attendance</li> </ul>	
3.	<b>NETS Graduate Destination Template RN 0318</b>	<ul style="list-style-type: none"> <li>Presentation – Ara are meeting demands.</li> <li>Education Providers currently meeting our needs.</li> <li>UK and USA applications are dropping.</li> <li>CDHB is the highest employer.</li> </ul>		
4.	<b>Prize Nomination – St George’s Hospital</b>	<ul style="list-style-type: none"> <li>The Excellence in Professional Nursing (NetP) nomination form reviewed and states “sponsored by St George’s Hospital”.</li> </ul>		

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5.	<b>Current Programme Status</b>	<ul style="list-style-type: none"> <li>• September 2017               <ul style="list-style-type: none"> <li>○ Celebration Ceremony being held at Manawa, Level 1, on Tuesday 11 September.</li> </ul> </li> <li>• February 2018               <ul style="list-style-type: none"> <li>○ 2 x mini cohorts commenced in May &amp; June including 24 NetP RNs for Peri-op. Total of 114 for Intake 1.</li> <li>○ Only 2 left in local talent pool. Nationally talent pool almost used up.</li> <li>○ Promotion of employment was positive.</li> <li>○ Small amount of negativity around FTE i.e. 0.8FTE &amp; shift work.</li> <li>○ Fixed rosters in some areas.</li> <li>○ NESP offers 0.7 FTE for senior nurses.</li> <li>○ Students to start thinking and talking to ward areas in Year 2.</li> <li>○ Ara to keep reminding students of rosters and that nursing is a 24 hour service – more exposure to rosters earlier on.</li> </ul> </li> <li>• September 2018               <ul style="list-style-type: none"> <li>○ 83 NetP RNs commencing on 10 September.</li> <li>○ Individual calendars arranged and especially for those in outlying areas.</li> <li>○ 2 x initiatives with Pegasus for Kaupapa Maori/Pacific.</li> <li>○ Maori post currently on hold.</li> </ul> </li> <li>• Preceptorship – group reviewing.</li> <li>• Southern NetP forum – meeting 3 monthly.</li> <li>• Policy Critique now removed from programme requirements.</li> <li>• 3 x assessors for Case Presentations. Name changed to “Care Pathway Presentations”.</li> <li>• Portfolio submission and completion of Ara paper - still required to complete the programme</li> <li>• NetP study day dates are now more evenly spaced throughout the year.</li> <li>• South Island forum currently working to align the programme.</li> <li>• NetP Anniversary 2019 – Next year will be the “20 year Graduate Nurse Programme anniversary” and the “13 year NetP Programme anniversary”.</li> </ul>		
6.	<b>MOU's and Funding Discussion document</b>	<ul style="list-style-type: none"> <li>• Currently being reviewed and updated.</li> <li>• Funding – currently being reviewed by Becky, for Director of Nurse meeting and discussion.</li> </ul>		
7.	<b>HealthLearn Update</b>	<ul style="list-style-type: none"> <li>• The current healthLearn NetP page is being reviewed.</li> <li>• NetP RNs will be required to enroll for NetP study days via healthLearn. Once enrolled they will be able to download programme information.</li> </ul>		
<b>Standing Items</b>				

No.	Issue	Action Required	By Whom	By When
8.	<b>Updates from NetP RN's</b>	<ul style="list-style-type: none"> <li>• NetP mid-year cohort – experiencing a few preceptor issues.</li> <li>• Find ways to improve preceptorship role.</li> <li>• Not many attending the preceptor forums.</li> <li>• Trying to meet up with preceptors during the first 2 weeks of a new intake.</li> <li>• Possibly setup an online forum?</li> <li>• Relook at online learning – review with PDU.</li> <li>• Consider an audit – suggested by Becky.</li> <li>• Pegasus update: Tiredness experienced by the February 2018 intake.</li> <li>• 2 x placements – This was previously in place. But found that NetP RNs settled down better with 12 month placements.</li> <li>• More pressure on preceptors with 2 placements.</li> <li>• Two placements can be arranged if relevant but at the discretion of the workplace.</li> </ul>		
9.	<b>ACE Recruitment Update</b>	<ul style="list-style-type: none"> <li>• Next round of applications open on 15 August 2018.</li> <li>• Email to be sent out requesting assessors.</li> </ul>		
10.	<b>5 Year Review Progress</b>	<ul style="list-style-type: none"> <li>• Focus groups currently happening.</li> <li>• PDRP review is a priority.</li> </ul>		
11.	<b>Key Stakeholder Evaluations</b>	<ul style="list-style-type: none"> <li>• Jo shared the End of Programme evaluation feedback with the group.</li> <li>• Surveys to be sent out for preceptors and senior management in the next few weeks.</li> <li>• Report from Peri-op on how things have increased. This is a “Good news story”</li> </ul>	<ul style="list-style-type: none"> <li>• Becky to liaise with Marie Lory re Peri-op report</li> </ul>	
12.	<b>Meeting Closed and Next Meeting</b>	<ul style="list-style-type: none"> <li>• Meeting closed at: 1617 hrs</li> <li>• Next meeting will be held on: 14<sup>th</sup> November 2018.</li> <li>• Venue: Manawa Room 301, Level 3</li> </ul>	<ul style="list-style-type: none"> <li>• Invite Isobel Jamieson to attend the next meeting</li> </ul>	