



**Nursing Entry to Practice Programme
Advisory Group Meeting
Wednesday, 28 March 2018
Level 2, Meeting Room 211, 32 Oxford Terrace, 1500 – 1600 hrs**

Present: Diana Gunn, Becky Hickmott, Jo Greenlees-Rae, Anna Bush, Jordan Cox, Amy Cullimore, Kate Pugh, Anna Richardson, Jeannie Randles, Allison Partridge

Apologies: Brittany Jenkins, Jenni Ravenscroft, Rose Whittle, Pip Crowther, Yvonne Thorpe, Jacinda King

No.	Issue	Action Required	By Whom	By When
	Business Arising			
1.	Welcome	<ul style="list-style-type: none"> Welcome to Jordan Cox, NetP RN Representative for the Feb 2018 Intake. 		
2.	Previous Minutes	<ul style="list-style-type: none"> Previous minutes were accepted as a true record by Jo Greenlees-Rae. 		
	New Business			
3.	Research Studies – Casey Fink, Health Assessment	<ul style="list-style-type: none"> Isabel Jamieson to be invited to attend the next meeting to present the findings from the Casey Fink study. Health Assessment research by Dr Peta Taylor, Ara, was discussed. This is a café style gathering of how health assessment is undertaken by the graduate nurse in practice. 	<ul style="list-style-type: none"> Yvonne to contact Isabel Jamieson re attending the next NetP Advisory Group Meeting 	
4.	NetP Prize “Confidence and Commitment”	<ul style="list-style-type: none"> The number of nomination forms received for each prize were as follows: <ul style="list-style-type: none"> Clinical Excellence - 8 St George’s Hospital Excellence in Professional Nursing – 4, 2 of which were from St George’s Hospital Confidence and Commitment to Nursing Practice - 10 Need to review the prize title for the St Georges Hospital Excellence in Professional Nursing. 		
5.	5 Year Review Progress	<ul style="list-style-type: none"> The NetP statistics for the February 2018 intake were discussed with the group. Keep as a standard agenda item. 		

No.	Issue	Action Required	By Whom	By When
6.	Maori Workforce Development Group	<ul style="list-style-type: none"> • Discussion held within the group regarding the Maori RN NetP position (Pegasus/NGO). • There are 3 applications from the Feb 2018 intake for the Maori Cultural Support funding. • Support required for Pacific Island Ara students, some currently in CDHB and in Aged Residential Care. Some issues were raised within the group and discussed. • Link in with Ara regarding the issues raised for Pacific Island RNs. • An issue was raised within the group about Pacific Island family dynamics/requirements and NetP Programme expectations. • Keep Cultural Support as a standard agenda item. 	<ul style="list-style-type: none"> • Arrange to link in with Ara re Pacific Island concerns - Jo and Kate Pugh to meet and discuss 	
7.	South Island NetP Forums	<ul style="list-style-type: none"> • Items currently discussed at these forums: <ul style="list-style-type: none"> ○ Diana commented on the positives of aligning NetP and the transferability between South Island regions ○ Assessments ○ Policy Critique ○ Critical Thinking. 		
8.	National NetP/NESP Forum	<ul style="list-style-type: none"> • The National NetP/NESP Forum is taking place on 3 May and is being hosted by Hutt Valley DHB. The HWNZ Post Graduate Funding meeting will be held on 4 May. • Items on the NetP/NESP programme include: <ul style="list-style-type: none"> ○ Chief nurse office ○ ACE ○ HWNZ specifications ○ Recruitment ○ Maori and Pacific Island recruitment. 		
Standing Items				
9.	Health Precinct Update	<ul style="list-style-type: none"> • An update on the buildings progress was given by Becky. • Building handover on 1 June. 		
10.	ACE Recruitment Update	<ul style="list-style-type: none"> • ACE applications open on 11 April and close on 8 May. • The next cohort from Ara will be much smaller, approximately 90 to 95 students. • The Otago Masters tutor is Ginny Jones and the University of Canterbury/Ara contact is Isabel Jamieson. 	<ul style="list-style-type: none"> • Invite Ginny and Isabel to next meeting • Kate Pugh to discuss with Isabel Jamieson re attending these meetings 	

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11.	Updates from NetP RN's	<ul style="list-style-type: none"> • Some preceptors of NetP RNs are not sure what to do with NetP RN as opposed to other RNs. • Discussion was held within the group on: <ul style="list-style-type: none"> ○ NetP package: The possibility of developing a NetP information package for preceptors ○ Increase members of NetP preceptors – information being shared at NetP Preceptor Forums ○ NetP online learning versus face-to-face learning ○ NetP preceptor meeting in January – outcomes were for Becky to approach Cathy Andrew regarding review clinical/teaching module on healthLearn ○ AMAU are looking at a NetP Liaison Nurse and succession planning (also supporting the non-preceptors and senior staff). Working with NetP RNs, similar to the DEU model ○ Need to email preceptors to give any information that is missing from NetP RN orientation for late starting NetP RNs. Preceptors can then go over any missing information with the new NetP RNs. • Feedback from the Feb 2018 intake was for all the IT training to be completed during the first week of orientation if possible. • Some of the new NetP RNs had experienced difficulties in their first few weeks on the ward sorting out their IT logon and making sure they had access to everything that was required. • This was followed up at the time with the security office. 		
12.	Next Meeting	<ul style="list-style-type: none"> • Next meeting will be held on 5 July 2018 • Venue: Meeting Room 211, 32 Oxford Terrace (Please note this venue may change to HREF Building). 		