

## **NetP Learning Agreement:**

### **Introduction:**

NetP Registered Nurses, Preceptors and Nurse Managers/Team Leaders are required to enter into a learning agreement. Please read and sign that you are willing to enter into this agreement.

This learning agreement is to ensure that all parties are aware of the expectations within the educational relationship for the duration of the NetP programme. Preceptorship is a team approach and it is expected that the Nurse Manager/Team Leader will enter into this agreement also.

A learning agreement will be signed for each preceptorship relationship, for the duration of the NetP programme.

### **Learning Agreement:**

#### **The Preceptor will:**

- Function as a role model and demonstrate consistently a positive proactive attitude within the clinical area. Have clinical experience within the area of practice and show well established time management and decision making skills
- Socialise NetP RN to the clinical environment inclusive of the wider Health Care team, paperwork, policies & procedures and ways of working
- Have a willingness and ability to teach in a one to one situation, utilising the principles of adult learning
- Be able to communicate clearly and give constructive feedback and assist others to meet identified needs whilst being open to feedback on their role
- Contribute to the NetP RN's appraisals, goal setting, assessments and future career planning inclusive of identifying learning needs
- Demonstrate commitment and willingness to support and encourage a NetP RN
- Have knowledge of the NetP programme Learning Framework and the programmes completion criteria
- Have knowledge of PDRP requirements for the NetP RN
- Have an ability to apply the principles of the Treaty of Waitangi/Te Tiriti o Waitangi to nursing practice
- Where possible and as required roster them self to coincide with the NetP RN, or if rostered different shifts, agree and plan to meet regularly to reflect on NetP RN's progress, learning needs, troubleshooting and programme requirements
- Work with the Nurse Manager/Team Leader to assign a secondary preceptor if leaving the primary preceptor role for longer than two weeks.
- Agree to maintain knowledge of preceptorship and participate in clinical teaching and learning education

**Nurse Manager/ Team Leader will:**

- Identify the preceptorship team and primary preceptor who will assist with NetP RN’s programme requirements e.g. goals, appraisals etc.
- Work with Preceptor and NetP RN to ensure that preceptorship is meeting the needs of all involved, and that there is open communication. Facilitate meetings if applicable.
- Work with preceptor and NetP RN to organise another preceptor if original preceptor is absent for longer than two weeks and to ensure NetP team are aware of changes
- Ensure preceptors are educated to meet the needs of the NetP programme and the preceptorship relationship

**The NetP Registered Nurse will:**

- Inform primary preceptor and Nurse Manager/Team Leader aware of programme requirements, inclusive of study days, self-directed learning and competencies
- Plan dates for assessments such as goals and appraisals
- Set regular dates for general catch ups to discuss progress with primary preceptor
- Agree to plan, discuss and identify ongoing learning opportunities to further develop critical thinking, health assessment and knowledge and agree to identify areas of practice that may need further development.
- Participate in clinical teaching experiences as required for their clinical role.
- Agree to fully commit to the clinical environment, maintaining professionalism
- Participate in the day to day running of the clinical area inclusive of team meetings
- Actively seek and discuss feedback with preceptorship team and peers
- Reflect upon own clinical practice and demonstrate self-awareness
- Continue to develop own clinical expertise and responsibility in the NetP RN role

<b>Clinical Area</b> (printed in full):		
<b>Primary Preceptor:</b> Name (printed in Full):	Signature:	Date:
<b>Other Preceptors</b> Name (printed in full):	Signature:	Date:
<b>Nurse Manager/Team Leader:</b> Name (printed in full):	Signature:	Date:
<b>NetP RN:</b> Name (printed in full ):	Signature:	Date: