

Venepuncture/Phlebotomy Policy

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Policy

Venepuncture/phlebotomy will be performed by staff and approved persons with Venepuncture certification following best guidelines.

Purpose

To direct staff in the requirements for safe and appropriate venepuncture and phlebotomy.

Scope

CDHB staff and approved persons who have successfully completed the Venepuncture/phlebotomy certification process.

Associated documents

- [Roles and Responsibilities Policy](#)
- [Peripheral Intravenous Therapy Policy](#)
- [Patient Identification Policy](#)
- [Venepuncture Self Learning Package](#)
- Procedures for Collection of Diagnostic Blood Specimens by Venepuncture 6th edition
- Section 9 [CDHB Infection Prevention and Control Manual](#)
- [Peripheral Cannulation Policy](#)

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Certification requirements

- Venepuncture Certification is required prior to obtaining Cannulation competency
 - Staff and approved persons must complete the following requirements for Venepuncture certification
 - Successfully complete the online self-learning package and written test
 - Successfully complete and lab practicum with additional practical Venepuncture assessment within their clinical area
 - For credentialing purposes certified personnel will have their name entered on the Professional Development Units competency database
 - Recertification is not required. Ongoing competency will be assessed through quality improvement activities
- Exception:** Canterbury Health Laboratory staff where re certification is an external accreditation requirement

Procedural considerations

Refer to the self-learning package for procedural considerations (via CSU website)

Measurement or Evaluation

Clinical Skills Unit audits

Canterbury and West Coast IV Clinical Practice Observations – Peripheral IV audit

Venepuncture Training database held by the Clinical Skills Unit

Competency Database held by the Professional Development Unit

References

- World Health Organisation (2010). WHO Guidelines on Drawing Blood. *Best practice in phlebotomy*. Geneva. Switzerland: WHO Documentation Production Service.

Policy Owner	Clinical Skills Unit Clinical Skills Coordinator
Policy Authoriser	Chief Medical Officer & Executive Director of Nursing
Date of Authorisation	15 December 2015

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