

# PDRP Update 2022

## Canterbury PDRP Office:

Welcome back to our third newsletter for 2022. The PDRP office is still in 'catch up' mode after the COVID response earlier this year.

## ePortfolio Training (electronic portfolios):

Please remember to complete the healthLearn ePortfolio RGIT003 training prior to booking a face-to-face session – all ePortfolio training is for all nurses who are developing a portfolio or writing to another nurses practice in the performance appraisal, or those assessing them.

**We wish to allay any concerns some nurses may have about ePortfolios. We will assist you with all you need to know and have you 'ready to go' at the face-to-face training. Come and see us at Manawa!**

This is especially important for Nurse Educators, senior clinical nurses, Nurse Managers and NETP or NESP preceptors – we need to see you at the face-to-face training when you are available.

Dates, times and bookings are on HealthLearn. We are currently adding more dates until the end of the year.

## Writing to the Competencies:

We are seeing several portfolios a week where the evidence written in the competencies, by both the applicant and the senior RN writing to the competencies, is not at the required level being applied for.

Please remember to read the 'Competencies and Indicators' for Proficient, Accomplished, or Expert which tells you what is expected for evidence at those levels. We have had to return many portfolios where there are multiple competencies not evidenced adequately.

If in doubt, ask a nurse educator, a PDRP assessor in your workplace, resource nurse, or contact your local PDRP office for advice or review.

## PDRP Policy:

Is updated and on the CDHB PDRP website.

## PDRP Assessors:

Three training dates are on healthLearn for PDRP assessors to attend – both current and new assessors are welcome to come to a day in November

## Huarahi Whakatū PDRP for Māori Nurses:

The PDRP office is excited to inform you the above PDRP programme is available for Māori registered nurses, within our Te Kāhui Kōkiri Mātanga PDRP regions.

Please see further information on the CDHB PDRP website.

## SEPTEMBER 2022

### For ePortfolio education:

**Step One:** healthLearn (on-line introduction) RGIT003

**Step Two:** healthLearn (book into a face-to-face session) CAIT005

All nurses from any affiliated PDRP organisation, are invited to undertake the above training on ePortfolios.

Note: North Island Nurses in some partner organisations affiliated to Canterbury PDRP, will still need to submit a hard copy portfolio.

**NOTE:** New Submissions to the Canterbury PDRP office close **October 31, 2022.** (Excluding NETP/NESP nurses who will submit their portfolio according to their programme dates)

### PDRP Study Days: Over Page

Further Information is available on our website. **Simply search on the web for 'CDHB PDRP'**

PDRP related queries:

**PDRP@CDHB.health.nz**

## New to PDRP?

You are welcome to attend one study day (two dates available). For Enrolled or Registered nurses wanting to submit a portfolio.

## PDRP Assessors:

PDRP Update days for PDRP Assessors are planned for November. We look forward to seeing you all at one of the three dates. If you assess and resource PDRP portfolios, just attendance at an Assessor day is required.

We will cover as many topics as you requested from the recent survey sent to the Canterbury assessors and resource nurses. Thank you to those who completed this survey. New and current assessors are warmly welcomed to this day.

## New PDRP Assessors:

We are also developing a 'New Assessor Day' for October for those who have, or are, currently undertaking Unit Standard 4098 for Assessing. This day is also for those nurses recently returned to assessing portfolios. This is not obligatory, but you are most welcome to attend if you wish and we will go into more depth on the levels of PDRP which we don't cover as such in the other Assessor's study days.

ePortfolio assessing: we are including a short session in the October and November study days, on 'How to Assess an electronic Portfolio'. This form of assessing is much quicker than assessing a hard copy portfolio. Therefore, we are not advertising any further individual ePortfolio Assessor sessions at Manawa, or on healthLearn yet.

**If any PDRP assessors have capacity now to assess a portfolio, please email us,** we are grateful for the support you all give the programme.

## Resource Nurses

Study days are also available, attendance at one day is all that is required.

## **Handy Hints for Nurses:**

- **Expert level applicants:** you do not need to have post graduate education to apply at expert level.  
(CDHB PDRP-Forms and Templates- Expert RN Guidelines [page 2])
- **Met/Not Met:** you do not need to write 'met/not met' into the competencies when providing evidence. Simply explaining 'how' you meet each competency/indicator at the required level is fine
- **Indicators:** remember to choose one indicator for each competency, and write to that in your Performance Appraisal
- **Please Note:** NETP and NESP PDRP portfolios are submitted according to their respective programme dates, however all other new PDRP submissions will only be accepted into the Canterbury office up until **31 October 2022**.

Thank you all.

Sara Bacon, Yvonne Thorpe: PDRP Administrators

Jo Greenlees-Rae: PDRP Coordinator (Acting)

## PDRP STUDY DAYS 2022

All days are 8 hours duration commencing 0830 hrs.  
Held at Manawa 276 Antigua Street, Christchurch.

Please Book via healthLearn:

### PDRP Current Assessor:

(current and new assessors)

- Wed 2 November
- Wed 16 November
- Wed 23 November

### New PDRP Assessor:

(Not compulsory)

- Wed 26 October

### Resource Nurse:

- Thurs 24 November
- Tues 29 November

### PDRP Workshops:

(For nurses developing a portfolio)

- Wed 14 Sept (Full)
- Wed 28 Sept (spaces available)

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